



**REGULAR MEETING OF THE TRINITY MEDICAL
BOARD OF COMMISSIONERS**

June 25, 2024

5:00 PM

Board Room

I. CALL TO ORDER

The regular scheduled meeting of the Trinity Medical Board of Commissioners was called to order at 5:00 PM on Tuesday, June 25th, 2024 by Board Chairman, Mr. Jim Graves.

II. PRAYER AND PLEDGE OF ALLEGIANCE

Mr. Fred Marsalis opened the meeting with prayer, and the Pledge of Allegiance was led by Mr. Fred Butcher.

III. ROLL CALL

A roll call revealed the following members present: Mr. King, Mr. Marsalis, Mrs. Lipsey, Mr. Graves, Mr. Butcher, Dr. Ingram and Mr. Crum. Also present were: Mrs. Nekeisha Smith, Administrator, Mrs. Neely Greene, COO, Mr. Spencer Holder, CFO, Ms. Shaniqua Gilmore, Administrative Assistant and Mr. Joey Martin, Concordia Sentinel.

OPEN TO PUBLIC COMMENTS

At this time, Chairman Graves opened the meeting to public comments.

IV. APPROVAL OF MINUTES

Mr. Graves asked for a motion to approve the minutes of the Regular Board of Commissioners Meeting on May 28th, 2024. The minutes were approved as presented on a motion by Mr. Butcher and a second by Mr. Marsalis. The motion carried unanimously when put to a vote.

V. FINANCIAL REPORT

The May 2024 Financial Report was presented by Mr. Holder and approved on a motion by Mr. Marsalis and a second by Dr. Ingram. The motion passed unanimously when put to a vote.

VI. ADMINISTRATIVE REPORT

Mrs. Smith presented the following Administrative Report to the Board of Commissioners:

Hospital Update

We have received the signed contract from Dr. Jose Cusco, Internal Medicine physician. Dr. Cusco is from the Metairie/LaPlace, LA area. He will work in the clinic only; he will not do any inpatient rotations. Dr. Cusco will be here July 30th and will start seeing patients on August 5th in our MOB clinic 4 days per week (M-Th). We are very excited to have landed a primary care physician and look forward to adding this new service to our hospital. We will start marketing Dr. Cusco in July to start building his patient base. For appointments, please call 318-757-6559.

We will start renovating the modular building out back soon to convert it into a Women's Center. Our plan is to have our Gynecologist in place by November.

I have received the approval from the Fire Marshall regarding the walkway project. We are now in the process of paying the building permit fees and getting dates for the bidding phase of the project approved. The following dates were recommended by the Architects Grace Hebert and will need approval from the board:

1. Publication dates in Concordia Sentinel – must advertise three times. We suggest 7/11, 7/18, and 7/25
2. Mandatory Pre-bid conference must happen after three publication dates. We suggest the week of July 29th
3. The bid date can be August 6th.

Kennedy Poole Chapman, PA, will transition to the ER on July 30th to work full-time with the physicians. Kennedy has been working PRN in the ER and has done a great job. We are very excited to have Kennedy seeing patients in our ER on a full-time basis.

The highway project is almost complete. The last phase is the striping. The project is scheduled to be completed by the deadline of June 30th.

The nominations are now open for the Natchez Democrat's Best of Miss Lou. The nominations are open now until June 28th and voting starts July 17th – 31st . Please vote Trinity Medical – Best Hospital in Miss-Lou.

Mr. Graves made the motion to approve dates for the bidding phase of the project. The motion was approved by Mr. Marsalis and seconded by Mrs. Lipsey. The motion carried unanimously when put to a vote.

VII. MANAGEMENT REPORT

Mrs. Greene presented the following Departmental Policies and Procedures for annual approval:

1. Infection Control/EMP Health
2. Rehab
3. Respiratory Care

Mr. Graves asked for a motion to approve all Departmental Policies and Procedures presented and to also agree on Emergency Preparedness will be moved to next meeting upon request. Mr. Marsalis made the motion to approve Departmental Policies and Procedures for annual approval with a second by Mr. Crum. The motion was carried unanimously when put to a vote.

XI. APPOINTMENTS and RESIGNATIONS

On a motion by Dr. Ingram and a second by Mr. Marsalis, all appointments and resignations were approved as presented. The motion passed unanimously when put to a vote.

XII. STRATEGIC PLANNING

Mr. Graves made the motion to reserve the right to enter Executive Session. Executive session was not entered for the month of June.

XIII. NEW BUSINESS

No New Business was discussed for the month of June.

XIV. ADJOURNMENT

With no further business at hand, Mr. Graves thanked everyone for their attendance and support. The meeting was adjourned on a motion by Mrs. Lipsey and a second by Mr. Crum. The motion carried unanimously when put to a vote.

JIM GRAVES, CHAIRMAN

ATTEST: _____

NEKEISHA SMITH, CEO

SECRETARY