



**REGULAR MEETING OF THE TRINITY MEDICAL  
BOARD OF COMMISSIONERS**

**May 28, 2024**

**5:00 PM**

**Board Room**

**I. CALL TO ORDER**

The regular scheduled meeting of the Trinity Medical Board of Commissioners was called to order at 5:00 PM on Tuesday, May 28, 2024 by Board Chairman, Mr. Jim Graves.

**II. PRAYER AND PLEDGE OF ALLEGIANCE**

Mr. Fred Marsalis opened the meeting with prayer, and the Pledge of Allegiance was led by Mr. Fred Butcher.

**III. ROLL CALL**

A roll call revealed the following members present: Mr. King, Mr. Marsalis, Mrs. Lipsey, Mr. Graves, Mr. Butcher. With the following members being absent: Dr. Ingram and Mr. Crum. Also present were: Mrs. Nekeisha Smith, Administrator, Mrs. Neely Greene, COO, Mr. Spencer Holder, CFO, and Ms. Shaniqua Gilmore, Administrative Assistant.

**OPEN TO PUBLIC COMMENTS**

At this time, Chairman Graves opened the meeting to public comments.

**IV. APPROVAL OF MINUTES**

Mr. Graves asked for a motion to approve the minutes of the Regular Board of Commissioners Meeting on April 23, 2024. The minutes were approved as presented on a motion by Mr. Butcher and a second by Mr. Marsalis. The motion carried unanimously when put to a vote.

**V. FINANCIAL REPORT**

The April 2024 Financial Report was presented by Mr. Holder and approved on a motion by Mr. Butcher and a second by Mr. Marsalis. The motion passed unanimously when put to a vote.

**VI. ADMINISTRATIVE REPORT**

Mrs. Smith presented the following Administrative Report to the Board of Commissioners:

**Hospital Update**

As I have stated over the last few months, we are in the process of recruiting more specialists and physicians to our hospital.

We have received a letter of intent from Dr. Melissa Jones, OB/GYN, who will be doing Gynecology services only at Trinity Medical. We are looking to have Dr. Jones start on November 4th, in the modular building behind the hospital.

We have received a letter of intent from Dr. Caitlyn Robinson, Dermatology, to rotate through one day a month starting on August 2nd. Dr. Robinson will work in our MOB Clinic and do some surgical procedures, one Friday per month starting out.

We have received a letter of intent from an Internal Medicine Physician by the name of Dr. Jose Cusco. Dr. Cusco is from the Metairie/LaPlace, LA area. Dr. Cusco will work in the clinic only, he will not do any inpatient rotations. We are looking to start Dr. Cusco in August in our MOB clinic 4 days per week (M-Th). We are very excited to have landed a primary care physician and look forward to adding this new service to our hospital. We will start marketing Dr. Cusco in July to start building his patient base.

We have hired a new NP to rotate in our Ferriday/Vidalia office. The NP will start in the next 3 months once we have completed the credentialing process for her.

Our nurse practitioner in the ER, Angie Calcote, has resigned from her position to take a job closer to home. We wish Angie the best as she has done a great job in our ER. In the meantime, we are in the process of trying to replace that position. Due to the increased volume in the ER, additional help is necessary. Kennedy Chapman, PA, has shown great interest in the position and has agreed to move into that position. Kennedy will transition to the ER, and we would replace Kennedy's position with Dr. Cusco, if everyone agrees to hire Dr. Cusco. The transition will not take place for the next 2 – 3 months to make a smooth transition with our patients.

The highway project has started and should be on track to be completed by June 30th.

The AHEC of a Summer program will start June 3rd – June 26th. We have 10 students this year that will observe/rotate through several departments in the hospital. It helps prepare the students for their future careers while receiving school credits at the same time.

The spring landscaping is complete, and the lawns look great.

We will have a community health and awareness fair on Friday, June 7th from 9am-12 pm in the hospital lobby. We will have a representative from each clinical department to discuss our services and provide health education to the community. We will provide healthy snacks and several give-aways. Please pass the word on to family members and friends.

## **VII. MANAGEMENT REPORT**

Mrs. Greene presented the following Departmental Policies and Procedures for annual approval:

Dietary, Pharmacy, Nursing/Business Office(Rooms-New Policy), Intensive Care, Med Surg Nursing, and Security.

Mr. Marsalis made the motion to approve Departmental Policies and Procedures for annual approval with a second by Mr. King. The motion was carried unanimously when put to a vote.

Mrs. Greene also presented Medical Staff Bylaws for approval. Mr. King made the motion for approval with a second by Mr. Butcher. The motion was carried unanimously when put to a vote.

Lastly, Mrs. Greene presented the Physician and Affiliate Staff Appointments for the following:

LeTonna Bradford, Ambrose Campbell, Opere Caxton, William Frew, Meghan Gaddis, Elizabeth James, William Kergosien, Simal Patel, Keith Schwager, Nikita Williams, Matthew Verruchi for ER Staff Privileges.

Zachary Lachney for CRNA/Surgical Staff Privileges and Andrea Blalock for APRN Staff Privileges and Rolando Prieto, Caleb Rivera, Marcus Stelly, Ryan Tompkins, Brett Travis, Roland Winters for Radiology Staff Privileges.

Mr. King made the motion to approve the Physician and Affiliate Staff Appointments with a second from Mrs. Lipsey. The motion was carried unanimously when put to a vote.

#### **XI. APPOINTMENTS and RESIGNATIONS**

On a motion by Mrs. Lipsey and a second by Mr. King, all appointments and resignations were approved as presented. The motion passed unanimously when put to a vote.

#### **XII. STRATEGIC PLANNING**

Mr. Graves made the motion to reserve the right to enter Executive Session. Executive session was not entered for the month of May.

#### **XIII. NEW BUSINESS**

No New Business was discussed for the month of May.

#### **XIV. ADJOURNMENT**

With no further business at hand, Mr. Graves thanked everyone for their attendance and support. The meeting was adjourned on a motion by Mrs. Lipsey and a second by Mr. Butcher. The motion carried unanimously when put to a vote.

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JIM GRAVES, CHAIRMAN

ATTEST: \_\_\_\_\_

NEKEISHA SMITH, CEO

SECRETARY

